



Minutes of the Annual General Meeting of Overkloof CID NPC ("OCID"), held on: Thursday, 25 November 2021 at 17:30 at Northoaks Estate Clubhouse.

Directors of OCID and their respective portfolios:

Name	Current CID Portfolio
John O'Callaghan	Chairperson, Treasurer, Secretary, Social Management, Communication, Public Safety
Justin Schwellnus	Environmental / Urban Management
Holger Heye	Cleaning Management

The notice of the meeting which was sent had also been published in the Cape Times and Die Burger dated 29 October 2021. Notices were sent out electronically together with signed Form CoR36.2. This was also placed on the CID's website www.overkloofsra.co.za. As per section 5(5) of the SRA By-Law permission was granted by COCT to host the AGM outside CID boundary due to no facility within the CID boundary that could comfortably accommodate the AGM meeting.

The venue was assessed and prepared in compliance with the attached AGM GUIDE TO CATER FOR COVID-19. Sanitiser was available, the wearing of masks compulsory, chairs spaced, and a Covid questionnaire required before allowing access to the meeting venue.

1. Registration

All those in attendance at the meeting completed the attendance register (attached hereto as Annexure A)

2. Welcome

The Chairman, Mr. J O'Callaghan welcomes all those present at the meeting. A special welcome is extended to the following:

- Bonita Ascott and Alma Stoffels from the City of Cape Town

3. Apologies

- CLR Quintas
- M and R Leadsom (3 Cedar Close)

4. Membership

a. resignations - NONE

b. new members –

- SLINGSBY, JANIS, MRS J

There are currently 26 registered members on the OVERKLOOF CID NPC's Membership list.

Approved by the Board of Directors: -

Name of property owner	ERF No	Number	Street	Votes
GRAHAM, GUY	4232	2	BLACKWOOD DRIVE	2
ROODT, MR P	4236	1	BLACKWOOD DRIVE	2
O'BRIEN, MR K	4681	7	CHESTNUT DRIVE	1
LUKIC MR M AND 2 OTHERS	4683	11	CHESTNUT DRIVE	2
DICKSON, MR BJ	4686	17	CHESTNUT DRIVE	1
AVANTI PROPERTIES CC	4687	19	CHESTNUT DRIVE	1
BUTT, MR CJ	4689	23	CHESTNUT DRIVE	1
BLACK, MR FNB	4693	33	CHESTNUT DRIVE	1
WIGGETT AND ABRAHAMS	4698	42	CHESTNUT DRIVE	2
DROOMLAND TRUST	4699	40	CHESTNUT DRIVE	2
HARDIE, CA	4700	38	CHESTNUT DRIVE	1

WOODS, SJ	4702	3	BRIDOON CLOSE	2
MONIER F & MONIER Z	4712	4	CHESTNUT DRIVE	2
LAWSON, Q	4779	8	BLACKWOOD DRIVE	1
PRICE, MRS L	4781	1	CEDAR CLOSE	1
CLARKE, H & G ZSILAVECZ	4966	7	BLACKWOOD DRIVE	1
VAN SCHAIK, T AND M	5072	10	BLACKWOOD CLOSE	1
MYBURGH, S	5073	12	BLACKWOOD CLOSE	1
PIGNEGUY, P	5097	1	BRIDOON CLOSE	2
LEADSOM, M AND R	5128	3	CEDAR CLOSE	1
SONA FAMILY TRUST	5129	2	CEDAR CLOSE	2
OLUSEGUN, FOLUKE	5591	4	BLACKWOOD DRIVE	2
HEWSON, GD	5648	5	BRIDOON CLOSE	1
SCHULTE, MR WG AND MRS L SCHULTE	9737	1A	BRIDOON CLOSE	1
O CALLAGHAN, J F	10056	5	BRIDOON CLOSE	1
				37

In terms of the CID's MOI, every registered member has one vote for every R5 000 000 (five million) of municipal valuation or portion thereof, but subject to a maximum of ten votes. Furthermore, no member who is in arrears with payment of the additional rate (CID Levy) for more than 60 days shall be entitled to vote for so long as he / she is in arrears except if the member can prove that he / she is in a dispute or has entered an appropriate payment arrangement with the City. The CID manager has obtained written proof of valuations in respect of all member's present (and proxy forms received) to determine the number of votes per members. The latest CID levy arrears list received from the City of Cape Town has been perused and confirms that there are no members participating in terms of voting who are in arrears of more than 60 days where this has not been paid or proof provided showing that the member is in a dispute or has entered an appropriate payment arrangement with the City.

5. Quorum to constitute a meeting -

A quorum is established as more than 20% of the Members are in attendance, inclusive of proxies in accordance with Clause 11.6 of the Memorandum of Incorporation ("MOI"). The meeting was deemed to be duly convened.

6. Previous minutes

Approval minutes of previous AGM:

The minutes of the Annual General Meeting dated 03 December 2020 are considered read as these were available for download from the CID'S website. Proposed to be correct by Mr J O'Callaghan. This was unanimously accepted by the Members.

The agenda was proposed to be accepted by Mr J O'Callaghan. This was accepted by a clear majority in a show of hands by the Members present at the meeting.

7. Chairman's Report

Mr. J O'Callaghan provided a brief overview of the year's activities

8. Feedback on operations 2020-21

Mr. J O'Callaghan provided a brief overview of the year's activities:

- JJ de Villiers of CCP had performed a security risk assessment in October 2020.
- cameras are installed in 16 locations, including LPR cameras at the entrances, a high-resolution tracking camera along the jeep track, shared with Bokkemenskloof, and two new cameras, an IR at the pipe track and an IR with thermal on the mountain pathway.
- OCID continued to pay a contribution towards Watchcon
- Meryl Butt was the Overkloof HBNW representative
- Deep Blue had been awarded the renewed contract to monitor the cameras and respond to incidents. ADT had been a close contender for the contract. The contract will come up for renewal on 30/06/2023.
- Bay Garden and Pools had been awarded the renewed contract for the cleansing services in accordance with the tender contract.
- Marilyn Leadsom had spearheaded the servicing and testing of all fire hydrants in Overkloof.
- A storm water drain had collapsed in Blackwood Close. Marilyn Leadsom had logged a claim for this to the City.
- Some more vegetation has been cleared in the public open spaces in accordance with recommendations with the Fire Risk Assessment. It is an ongoing project limited by budgetary constraints. Forestry and Fisheries had been engaged to assist with the progress.
- Steady progress on the rehabilitation of the Public Open Spaces has been made, And regular social neighbourhood gatherings had taken place.

- A total of 57 indigenous trees have been planted in public spaces of the OCID by Bay Gardens and Pools. The trees were supplied free of charge by the City of Cape Town. Bay Gardens and Pools have been contracted to water and care for the trees.
- Willem asked if there was a plan to rejuvenate the POS forest, similar to what had been done in Bokkemenskloof. It was explained that such projects would require a large amount of capital and were beyond the budget of the CID, but that small scale rejuvenation was under way and ongoing.
- OCID has been contributing to the Ladles of Love to provide food for the hungry as part of the Social Upliftment programme.
- An admin assistant is doing a season for Scott Estate and Baviaanskloof CID and will potentially assist OCID after that.
- Traffic calming measures for Main Road were discussed, and it was noted that an application for a pedestrian crossing was submitted to the City. Residents were encouraged to report taxis and busses stopping at the entrances to Overkloof.
- Communication relating to OCID core business was taking place on the following channels:
 - 3 x Whatsapp Groups (Social, Security and First responders)
 - Googlegroups email
 - Facebook page
 - HB CIDs channel
 - Ward 74 service request channel (Cllr Quintas channel)

9. Noting of Audited Financial Statements 2020-21

The audited Annual Financial Statements are available on the CIDs website. Mr O'Callaghan presented a summary of the financial report and stated that Annual Financial Statements had met audit requirements. No questions are raised by Members regarding the audited financial report.

OCID had received a clean audit report for FY2020-21:

- Revenues R448, 856 (2020: R465, 722)
- Net deficit / surplus (R8, 871) (2020: R102, 480)
- Community services ↑ 29%
- Administration expenses ↑ 1%
- Cash on hand R275, 770 (2020: R279, 919)

It was noted and approved that the following additional surplus funds had been utilised in 2020/21 and approved by the board:

- Public Safety – CCTV Monitoring R3,440
- General Expenses R66
- Rehabilitation of POS R6,000

The Annual Financial Statements presented by Mr O'Callaghan were accepted by a clear majority in a show of hands by the members present at the meeting.

10. Approval of budget 2022-23

The budget for 2022-23 was accepted by a clear majority in a show of hands by the registered Members present at the meeting. Surplus funds utilisation for 2022/23 were approved.

11. Approval of implementation plan 2022-23

The implementation plan for 2022-23 was accepted by a clear majority in a show of hands by the registered Members present at the meeting.

12. Appointment of auditors

The members agreed by a clear majority in a show of hands that the CID continue with the services of Harry Curtis and Co CA(SA)

10 Confirmation of Company secretary – John O'Callaghan – APPROVED

Mr J O'Callaghan was confirmed as company secretary by a clear majority in a show of hands by the members present at the meeting.

11 Election of Board Members

In accordance with Clause 12.1.7 of the MOI ("as required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election"), Holger Heye resigned as a director. His re-election as a director was unanimously confirmed by all Members present at the meeting.

No new nominations were received in respect of Directorship on the CID Board

Mr. J O'Callaghan thanked all Board members for their services rendered.

12 General (actions from previous members meeting)

12.1 Fire risk survey

12.2 Low water pressure

12.3 Use of Public Open Space

12.4 Dangerous Vehicle entrance / exit points to be escalated to authorities

13 Q & A

- Some members had noticed that some of the security cameras were talking to them when they detected them. It was agreed that this was undesirable and the voice prompts had been activated accidentally and would be disabled as soon as possible.
- The question of a boundary fence was brought up as an improved security measure. Such a fence would be very expensive and difficult to erect due to the terrain and some neighbour's may object to the loss of the open, free feeling of the neighbourhood.
- The proposed new legislation for CID's was discussed. The City representatives explained that the changes were not as onerous as they appeared since most of the practices were already being done. No additional meetings were required and training would be available. The Board is still considering the possible additional administrative burden should the new legislation be promulgated.
- The new development at Applegarth was discussed and it was mentioned that some the OCID camera's had been ripped out by the developers, but that they had been replaced swiftly.
- All members were invited to raise suggestions and make contributions to gain maximum benefit from OCID for all.

14 Adjournment

The meeting adjourned at 18:15

Thank you

- Board and committee members
- City of Cape Town
- Northoaks Estate for once again allowing OCID to use their venue



Overkloof CID NPC

AGM - 2021

No	Name	Address	Cell no	Email	Signature
1	BUTT, MRS M	23 CHESTNUT DRIVE	0849221016	mary@greeff.co.za	M Butt
2	HEYE, H	2 CEDAR CLOSE	0828591609	holger@heye.co.za	H Heye
3	O CALLAGHAN, J F	5 BRIDDOON CLOSE	082822220	JohnOcfra@icloud.com	J O Callaghan
4	ROODT, MR P	1 BLACKWOOD DRIVE	0836284190	Pieter.Roodt@GMAIL	P Roodt
5	ROODT, MRS S	1 BLACKWOOD DRIVE	0832705402	Sarah.Roodt@gmail.com	S Roodt
6	KEMP, MR W	40 CHESTNUT DRIVE	0822967323	Wkemp@iafrica.com	W Kemp
7	KEMP, MRS A	40 CHESTNUT DRIVE	0721192699	anita.eggs@icloud	A Kemp
8	PRICE, MRS L	1 CEDAR CLOSE	0828850695	Linda Price @mweb.co.za	L Price
9	SCHWELLNUS, J	1 CEDAR CLOSE	0828850695	justin@adashbouders	J Schwellnus
10	MYBURGH, S	12 BLACKWOOD CLOSE	0825512281	sarahm@mweb.co.za	S Myburgh
11	MYBURGH, S	12 BLACKWOOD CLOSE	0825573519	jaime@mweb.co.za	S Myburgh
12	SCHULTE, MR	1A BRIDDOON CLOSE	0766386895	willm@bizperspectiv.co.za	W Schulte
13	SCHULTE, MRS L	1A BRIDDOON CLOSE	0721158681	lloz@bizperspectiv.co.za	L Schulte
14	MRS J SLINGSBY	7 BRIDDOON CLOSE			

Overkloof CID NPC

AGM - 2021

No	Name	Address	Cell no	Email	Signature
15	BONNIE ASCOTT	COCT	0716081080		Bascett
16	Alma Stoffak	COCT	0721196221		
17	L. Wiggert	COCT	0825569739		
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