



Minutes of the Annual General Meeting of Overkloof CID NPC ("OCID"), held on: Thursday, 3 December 2020 at 17:30 at Northoaks Estate Clubhouse.

Directors of OCID and their respective portfolios:

Name	Current CID Portfolio
John O'Callaghan	Chairperson, Treasurer, Secretary, Social Management, Communication, Public Safety
Justin Schwellnus	Environmental / Urban Management
Holger Heye	Cleaning Management

The notice of the meeting which was sent had also been published in the Cape Times and Die Burger dated 13TH November 2020. Notices were sent out electronically together with signed Form CoR36.2. This was also placed on the CID's website www.overkloofsra.co.za. As per section 5(5) of the SRA By-Law permission was granted by COCT to host the AGM outside CID boundary due to no facility within the CID boundary that could comfortably accommodate the AGM meeting.

The venue was assessed and prepared in compliance with the attached AGM GUIDE TO CATER FOR COVID-19, and Graydon Hewson was appointed as Covid compliance officer. Sanitiser was available, the wearing of masks compulsory, chairs spaced, and a Covid questionnaire required before allowing access to the meeting venue.

1. Registration

All those in attendance at the meeting completed the attendance register (attached hereto as Annexure A)

2. Welcome

The Chairman, Mr. J O'Callaghan welcomes all those present at the meeting. A special welcome is extended to the following:

- Bonita Ascott and Alma Stoffels from the City of Cape Town
- JJ de Villiers from CCP

3. Apologies

- CLR Quintas
- M Kempthorne
- CA Hardie (1 Chestnut Drive)
- Q Lawson (8 Blackwood Drive)
- M and R Leadsom (3 Cedar Close)

4. Membership

- a. resignations - NONE
- b. new members –
 - i. GRAHAM, GUY,
 - ii. WIGGETT AND ABRAHAMS,
 - iii. LAWSON, Q,
 - iv. OLUSEGUN, FOLUKE

There are currently 26 registered members on the OVERKLOOF CID NPC's Membership list.

Approved by the Board of Directors: -

Name of property owner	ERF No	Number	Street	Votes
GRAHAM, GUY	4232	2	BLACKWOOD DRIVE	2
ROODT, MR P	4236	1	BLACKWOOD DRIVE	2
O'BRIEN, MR K	4681	7	CHESTNUT DRIVE	1
LUKIC MR M AND 2 OTHERS	4683	11	CHESTNUT DRIVE	2
DICKSON, MR BJ	4686	17	CHESTNUT DRIVE	1
AVANTI PROPERTIES CC	4687	19	CHESTNUT DRIVE	1

BUTT, MR CJ	4689	23	CHESTNUT DRIVE	1
BLACK, MR FNB	4693	33	CHESTNUT DRIVE	1
SNYMAN, MR. JA & MS. C	4696	39	CHESTNUT DRIVE	2
WIGGETT AND ABRAHAMS	4698	42	CHESTNUT DRIVE	2
DROOMLAND TRUST	4699	40	CHESTNUT DRIVE	2
HARDIE, CA	4700	38	CHESTNUT DRIVE	1
WOODS, SJ	4702	3	BRIDOON CLOSE	2
MONIER F & MONIER Z	4712	4	CHESTNUT DRIVE	2
LAWSON, Q	4779	8	BLACKWOOD DRIVE	1
PRICE, MRS L	4781	1	CEDAR CLOSE	1
CLARKE, H & G ZSILAVECZ	4966	7	BLACKWOOD DRIVE	1
VAN SCHAIK, T AND M	5072	10	BLACKWOOD CLOSE	1
MYBURGH, S	5073	12	BLACKWOOD CLOSE	1
PIGNEGUY, P	5097	1	BRIDOON CLOSE	2
LEADSOM, M AND R	5128	3	CEDAR CLOSE	1
SONA FAMILY TRUST	5129	2	CEDAR CLOSE	2
OLUSEGUN, FOLUKE	5591	4	BLACKWOOD DRIVE	2
HEWSON, GD	5648	5	BRIDOON CLOSE	1
SCHULTE, MR WG AND MRS L SCHULTE	9737	1A	BRIDOON CLOSE	1
O CALLAGHAN, J F	10056	5	BRIDOON CLOSE	1
				37

In terms of the CID's MOI, every registered member has one vote for every R5 000 000 (five million) of municipal valuation or portion thereof, but subject to a maximum of ten votes. Furthermore, no member who is in arrears with payment of the additional rate (CID Levy) for more than 60 days shall be entitled to vote for so long as he / she is in arrears except if the member can prove that he / she is in a dispute or has entered an appropriate payment arrangement with the City. The CID manager has obtained written proof of valuations in respect of all member's present (and proxy forms received) to determine the number of votes per members. The latest CID levy arrears list received from the City of Cape Town has been perused and confirms that there are no members participating in terms of voting who are in arrears of more than 60 days where this has not been paid or proof provided showing that the member is in a dispute or has entered an appropriate payment arrangement with the City.

5. Quorum to constitute a meeting -

A quorum is established as more than 20% of the Members are in attendance, inclusive of proxies in accordance with Clause 11.6 of the Memorandum of Incorporation ("MOI"). The meeting was deemed to be duly convened.

6. Previous minutes

Approval minutes of previous AGM:

The minutes of the Annual General Meeting dated 03 December 2020 are considered read as these were available for download from the CID'S website. Proposed to be correct by Mr J O'Callaghan. This was unanimously accepted by the Members.

The agenda was proposed to be accepted by Mr J O'Callaghan. This was accepted by a clear majority in a show of hands by the Members present at the meeting.

7. Chairman's Report

Mr. J O'Callaghan provided a brief overview of the year's activities

8. Feedback on operations 2019-20

Mr. J O'Callaghan provided a brief overview of the year's activities:

- cameras are installed in 14 locations, including LPR cameras at the entrances and a high-resolution tracking camera along the jeep track, shared with Bokkemenskloof. Some cameras were moved around during the course of the year to facilitate better coverage of risky areas.
- Deep Blue continue to monitor the cameras and respond to incidents.
- Bay Garden and Pools continued to provide cleansing services in accordance with the tender contract. The contract will come up for renewal during the course of the 2020/21 financial year.
- Some vegetation has been cleared in the public open spaces in accordance with recommendations with the Fire Risk Assessment. It is an ongoing project limited by budgetary constraints.
- Steady progress on the rehabilitation of the Public Open Spaces has been made, and a Jungle Gym play centre and picnic area with tables was created.
- An application has been made to the City of Cape Town to have a pedestrian crossing installed on Hout Bay Main Road near the North Oaks intersection.
- 42 indigenous trees have been planted in public spaces of the OCID by Bay Gardens and Pools. The trees were supplied free of charge by the City of Cape Town. Bay Gardens and Pools have been contracted to water and care for the trees.
- OCID has been contributing to the Ladles of Love to provide food for the hungry as part of the Social Upliftment programme.
- Admin costs were reduced.

- Capex budget was reallocated to lease expenses for the CCTV cameras and Public Open Space rehabilitation.
- Foot patrols were introduced briefly at additional expense, following some security incidents. They were discontinued due to the excessive cost when the situation stabilised.

9. Noting of Audited Financial Statements 2019-20

The audited Annual Financial Statements are available on the CIDs website. Mr O'Callaghan presented a summary of the financial report and stated that Annual Financial Statements had met audit requirements. No questions are raised by Members regarding the audited financial report.

The Annual Financial Statements presented by Mr O'Callaghan were accepted by a clear majority in a show of hands by the members present at the meeting.

10. Approval of budget 2021-22

The budget for 2021-22 was accepted by a clear majority in a show of hands by the registered Members present at the meeting.

11. Approval of implementation plan 2021-22

The implementation plan for 2021-22 was accepted by a clear majority in a show of hands by the registered Members present at the meeting.

12. Appointment of auditors

The members agreed by a clear majority in a show of hands that the CID continue with the services of Harry Curtis and Co CA(SA)

10 Confirmation of Company secretary – John O'Callaghan – APPROVED

Mr J O'Callaghan was confirmed as company secretary by a clear majority in a show of hands by the members present at the meeting.

11 Election of Board Members

In accordance with Clause 12.1.7 of the MOI ("as required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election"), John O'Callaghan resigned as a director. His re-election as a director was unanimously confirmed by all Members present at the meeting.

No new nominations were received in respect of Directorship on the CID Board

Mr. J O'Callaghan thanked all Board members for their services rendered.

12 General (actions from previous members meeting)

12.1 Fire risk survey

12.2 Low water pressure

12.3 Use of Public Open Space

12.4 Dangerous Vehicle entrance / exit points to be escalated to authorities

13 Q & A

- Paul Pigeuy raised the points of the low water pressure and warned that this poses a risk as it limits the firefighting ability in Overkloof.
- Paul Pigeuy raised the point that the two only entrance points to Overkloof were dangerous intersections.
- JO confirmed that both of these points were raised at the previous GM, and had subsequently been escalated to the City, without satisfactory results, mostly due to the lack of viable alternatives.
- The unsatisfactorily slow response by the City to attend to waterpipe leaks was brought up. It was noted that the CID was not really in a position to assist with this.
- It was discussed that OCID had investigated entering into a long term lease for the POS with the City, which would allow more possibilities and ringfence the land for purposes in line with the interests of the OCID. The disadvantages of becoming responsible for the maintenance of this land outweigh the benefits.
- All members were invited to raise suggestions and make contributions to gain maximum benefit from OCID for all.

- JJ de Villiers gave an update on the security situation, and options were discussed to improve the security. Physical presence of guards was suggested but found to be too expensive with limited benefit. Erecting a security fence along the border to between North Oaks and Bokkemanskloof appears to be the most effective option, but this would be expensive. The uneven terrain and the dense vegetation would add to the expense. Obtaining permission from the various land owners could be challenging.
- Communication on the Whatsapp groups was discussed, and the need to obtain reliable updates on security situations. There are currently 3 Whatsapp groups available to all OCID residents:
 - Security (minimum emergency correspondence ONLY to ensure reaction is received)
 - Chat (gets too chatty sometimes)
 - First Responders

It was suggested that the First Responders group should serve the purpose of sharing reliable up to date info.

14 Adjournment






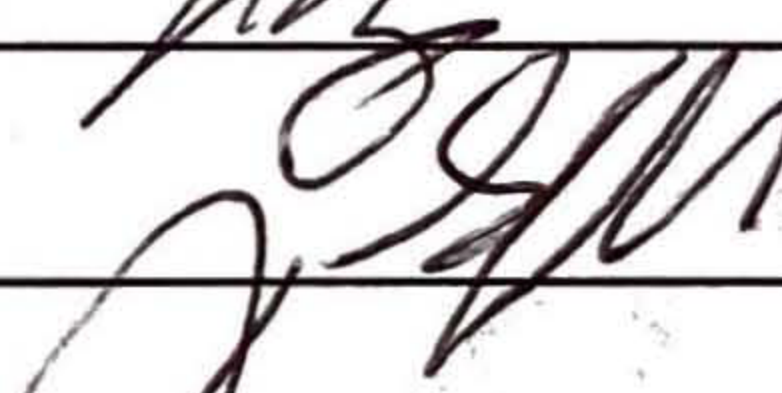






The meeting adjourned at 18:15

Thank you

- Board and committee members
- City of Cape Town
- Northoaks Estate for the use of the venue

Overkloof CID NPC

AGM - 2020

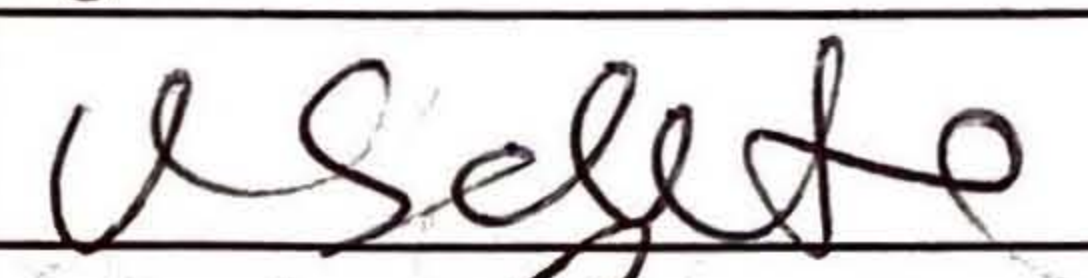


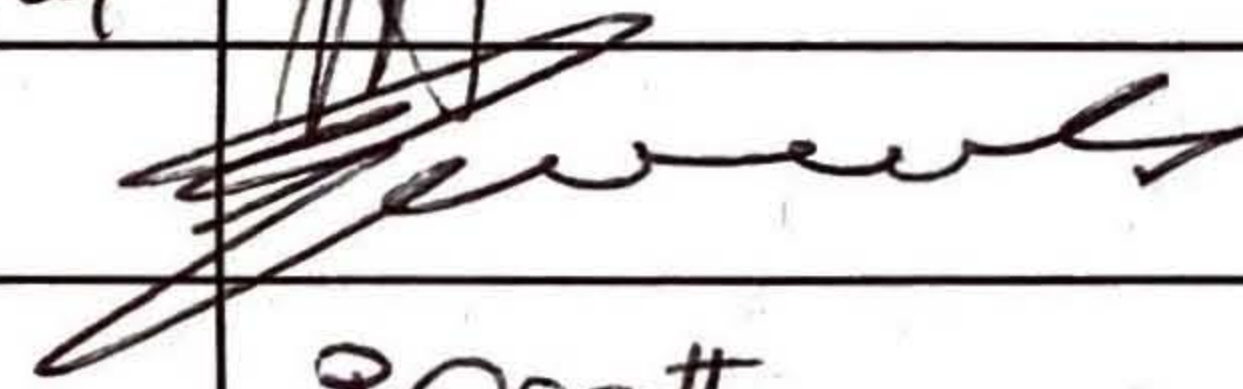

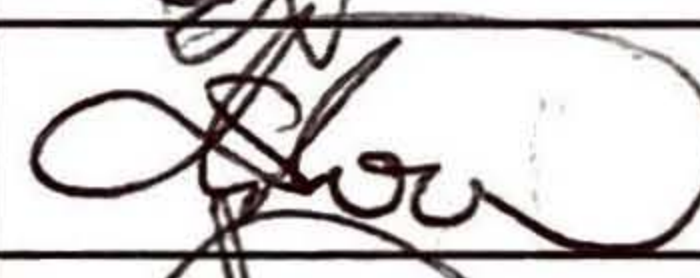


No	Name	Address	Cell no	Email	Signature
1	BLACK, MR FNB	1 CHESTNUT DRIVE	082 016 0789	frank.black@gmail.com	
2	BUTT, MR CJ	1 CHESTNUT DRIVE			
3	CLARKE, H & G ZSILAVECZ	BLACKWOOD DRIVE	0836297855	helene@surge.co.za	
4	ERENS, A	40 CHESTNUT DRIVE	0721192699	anita.erens@iafrica.co.za	
5	G [REDACTED]	[REDACTED]			
6	HARDIE, CA - Apologies sent	1 CHESTNUT DRIVE			
7	HEWSON, G	5A BRIDDOON CLOSE	0738701121	gordon.hewson@gmail.com	
8	HEYE, H	CEDAR CLOSE	082 859 1609	holg@heye.co.za	
9	MYBURGH, S	1 BLACKWOOD CLOSE	082 551 2281	sasha@mull.co.za	
10	O'CALLAGHAN, J F	5 BRIDDOON CLOSE	082 8222210	john@ocallahan.co.za	
11	O'BRIEN, MR K	1 CHESTNUT DRIVE	084 462 6117	Kenzers@tdk.com	
12	OLUSEGUN, FOLUKE	BLACKWOOD DRIVE	0606885793	folu@olusegun.com	
13	PINEGUY, P	1 BRIDDOON CLOSE	0836755238	paul.pigneguy@gmail.com	
14	PRICE, MRS L	1 CEDAR CLOSE	082 8850695	justina@dashwood.co.za	
15	ROODT, MR P	1 BLACKWOOD DRIVE	0836284170	Pierr. Roodt@gmail.com	

* sent
online

(proxy)

Overkloof CID NPC

AGM - 2020

No	Name	Address	Cell no	Email	Signature
16	SCHULTE, MR WG AND MRS L SCHULTE	1 BRIDDOON CLOSE	0721158081		
17	SNYMAN, MR. JA & MS. C	37 CHESTNUT DRIVE	0766489956	jchen_snyman@galeo.com	
18	WIGGETT AND ABRAHAMS	1 CHESTNUT DRIVE	0827777FF	montie@telkoma.net	
19	WOODS, SJ	1 BRIDDOON CLOSE	0823202199		
19	BONITA ASCOTT	CITY OF CAPE TOWN			B. Ascott
20	ALMA STOFFELS	" " " "			
21	SARAH LROODT	1 BACKWOOD DR	0832705402	Sarahlroodt@gmail	
22	J. DE VILLIERS	DIBA	0760948883	j@cuphastbay.co.za	
23	Harold Wilber	37 CURTAIN	0827843937	haroldw@icon.co.za	
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