



**Minutes of the Annual General Meeting of Overkloof CID NPC ("OCID"), held on: Tuesday, 3 December 2019 at 17:30 at Northoaks Estate Clubhouse at 17h30.**

**Directors of OCID and their respective portfolios:**

Name	Current CID Portfolio
John O'Callaghan	Chair, Finance, Management, Communication & Operations, Marketing, Social Upliftment
Justin Schwellnus	Security / Public Safety, Urban Maintenance, Environmental Management
Holger Heye	Cleansing

The notice of the meeting which was sent had also been published in the Cape Times and Die Burger dated 8<sup>TH</sup> November 2019. Notices were sent out electronically together with signed Form CoR36.2. This was also placed on the CID's website [www.overkloofsra.co.za](http://www.overkloofsra.co.za). As per section 5(5) of the SRA By-Law permission was granted by COCT to host the AGM outside CID boundary due to no facility within the CID boundary that could comfortably accommodate the AGM meeting.

## **1. Registration**

All those in attendance at the meeting completed the attendance register (attached hereto as Annexure A)

## **2. Welcome & Apologies**

The Chairman, Mr. J O'Callaghan welcomes all those present at the meeting. A special welcome is extended to the following:

- Joepie Joubert and Bonita ascot from the City of Cape Town
- Kevin Whelan from Northoaks Estate

## APOLOGIES

- CLR Quintas
- JJ De Villiers (CCP)
- MR WG Schulte And Mrs L Schulte (1A Bridoon Close)

### 2.1 Membership

2.1.1 resignations - NONE

2.1.2 new members

There are currently 22 registered members on the OVERKLOOF CID NPC's Membership list.

Approved by the Board of Directors: -

<b><u>ERF</u></b> <b><u>No</u></b>	<b><u>Premise</u></b> <b><u>Address 1</u></b>	<b><u>Premise Address</u></b> <b><u>2</u></b>	<b><u>VOTES</u></b>	<b><u>Rates CA Name</u></b>
4236	12	BLACKWOOD DRIVE	2	MR P ROODT
4681	7	CHESTNUT DRIVE	1	MR KB KENNEDY BRIAN
4683	11	CHESTNUT DRIVE	2	LUKIC MR M AND 2 OTHERS
4686	17	CHESTNUT DRIVE	1	MR BJ DICKSON
4687	19	CHESTNUT DRIVE	1	AVANTI PROPERTIES CC
4689	23	CHESTNUT DRIVE	1	MR CJ BUTT

4693	33	CHESTNUT DRIVE	1	FNB BLACK
4696	39	CHESTNUT DRIVE	2	MR. J A & MS. C SNYMAN
4699	40	CHESTNUT DRIVE	2	DROOMLAND TRUST
4700	38	CHESTNUT DRIVE	1	MRS CA HARDIE
4702	3	BRIDOON CLOSE	2	MR SJ WOODS
4712	24	CHESTNUT DRIVE	2	MONIER F & MONIER Z
4781	1	CEDAR CLOSE	1	MRS L PRICE
4966	7	BLACKWOOD DRIVE	1	ZSILAVECZ G & CLARKE HE
5072	10	BLACKWOOD CLOSE	1	MS MA&T VAN SCHAIK
5073	12	BLACKWOOD CLOSE	1	MR SJ MYBURGH
5097	1	BRIDOON CLOSE	2	MR PJ PIGNEGUY
5128	3	CEDAR CLOSE	1	MR RJ&M LEADSOM
5129	2	CEDAR CLOSE	2	THE SONA FAMILY TRUST
5648	5A	BRIDOON CLOSE	1	GD HEWSON
9737	1A	BRIDOON CLOSE	1	MR WG SCHULTE AND MRS L SCHULTE
10056	5	BRIDOON CLOSE	1	J F O CALLAGHAN
<b>TOTAL</b>			<b>30</b>	

In terms of the CID's MOI, every registered member has one vote for every R5 000 000 (five million) of municipal valuation or portion thereof, but subject to a maximum of ten votes. Furthermore, no member who is in arrears with payment of the additional rate (CID Levy) for

more than 60 days shall be entitled to vote for so long as he / she is in arrears except if the member can prove that he / she is in a dispute or has entered an appropriate payment arrangement with the City. The CID manager has obtained written proof of valuations in respect of all member's present (and proxy forms received) to determine the number of votes per members. The latest CID levy arrears list received from the City of Cape Town has been perused and confirms that there are no members participating in terms of voting who are in arrears of more than 60 days where this has not been paid or proof provided showing that the member is in a dispute or has entered an appropriate payment arrangement with the City.

## **2.2 Quorum to constitute a meeting -**

A quorum is established as more than 20% of the Members are in attendance, inclusive of proxies In accordance with Clause 11.6 of the Memorandum of Incorporation ("MOI"). The meeting was deemed to be duly convened.

## **3. Previous minutes**

Approval minutes of Members meeting (20.02.2019)

The minutes of the General Meeting dated 20 February 2019 are considered read as these were available for download from the CID'S website. Proposed to be correct by Mr J O'Callaghan. This was unanimously accepted by the Members.

The agenda was proposed to be accepted by Mr J O'Callaghan. This was unanimously accepted by all Members present at the meeting.

## **4. Chairman's Report**

Mr. J O'Callaghan provided a brief overview of the year's activities

## **5. Feedback on operations 2018-19**

Mr. J O'Callaghan and Mr J Schwellnus provided a brief overview of the year's activities:

- 16 cameras are installed in 8 locations, including LPR cameras at the entrances and a high resolution tracking camera along the jeep track, shared with Bokkemenskloof

- Access path to the jeep track has been created, secured by locks
- Marilyn Leadsom has initiated extensive clean-ups on the verges and public open spaces around the Overkloof area
- Bins have been positioned and signage put up
- Cleansing contract was put out to tender and won by Bay Garden and Pools
- A fire risk assessment was done, which was presented to the City and Northoaks Estate for actioning, as the greatest fire risk to the area poses from the adjoining land owned by the City and Northoaks Estate. Both the City and Northoaks took subsequent action, which remains in progress.

## **6. Noting of Audited Financial Statements 2018-19**

The audited Annual Financial Statements are available on the CIDs website. Mr O'Callaghan presented a summary of the financial report and stated that Annual Financial Statements had met audit requirements. No questions are raised by Members regarding the audited financial report.

The Annual Financial Statements presented by Mr O'Callaghan were unanimously accepted by the members present at the meeting.

## **7. Approval of budget 2020-21**

The budget for 2020-21 was unanimously accepted by all registered Members present at the meeting

## **8. Approval of implementation plan 2020-21**

The implementation plan for 2020-21 was unanimously accepted by all registered Members present at the meeting

## **9. Appointment of auditors**

The members unanimously agree that the CID continue with the services of Harry Curtis and Co CA(SA)

#### **10 Confirmation of Company secretary - John O'Callaghan - APPROVED**

Mr J O'Callaghan was unanimously confirmed as company secretary by the members present at the meeting.

#### **11 Election of Board Members**

- In accordance with Clause 12.1.7 of the MOI ("as required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election"), John O'Callaghan resigned as a director. His re-election as a director was unanimously confirmed by all Members present at the meeting.

No new nominations were received in respect of Directorship on the CID Board

Mr. J O'Callaghan thanked all Board members for their services rendered.

#### **12 General (actions from previous members meeting)**

12.1 Fire risk survey

12.2 Low water pressure

12.3 Use of Public Open Space

12.4 Dangerous Vehicle entrance / exit points to be escalated to authorities

#### **13 Q & A**

Paul Pigeuy raised the points of the low water pressure and warned that this poses a risk as it limits the firefighting ability in Overkloof

Paul Pigeuy raised the point that the two only entrance points to Overkloof were dangerous intersections.

JO confirmed that both of these points were raised at the previous GM, and had subsequently been escalated to the City, without satisfactory results, mostly due to the lack of viable alternatives.

Suggestions for use of the public open space were called for. It was suggested that OCID would investigate entering into a long term lease for the POS with the City, which would allow more possibilities and ringfence the land for purposes in line with the interests of the OCID.

Kennedy O'Brien of BayGardens and Pools warned of dangerous pine trees on the POS. JO advised that this risk had been brought to the attention of the City.

It was discussed if it may be an attractive option to lease a chipper, which could be used to process garden refuse and vegetation on the POS. It was noted that this would require undesirable stockpiling to justify the expense.







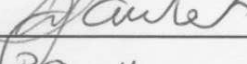
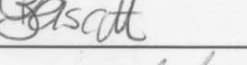
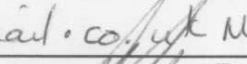

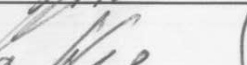

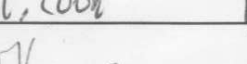
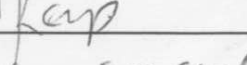
#### 14 **Adjournment**

The meeting adjourned at 18:15

Thank you

- Board and committee members
- City of Cape Town
- The Trustees of Northoaks Estate




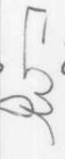








## Annexure A

No	Name	Address	Cell no	Email	Signature
1	JOHN O'CALLAGHAN	5 BRIDGEMAN	082 8222210	JOHN@OCASI.CO.ZA	
2	Meryl Butt	23 Chestnut	084 9221016	meryl@greeff.co.za	
3	Justin Schwilke	1 Cedar Close	0828850695	justin@cadashboard.co.za	
4	GUIDO ZILAVETZ	7 BLACKWOOD DRIVE	0827832380	SUIDE@SURG.CO.ZA	
5	Helene Zilavetz	7 "	0836297835	helene@surg.co.za	
6	Joseph Joubert	CCT	0832584365		
7	Bonnie Ascott	CCT	0716081080		
8	Mark Leadson	3 Cedar Close	0823477333	marilyn-m@a-hetmail.co.uk	
9	R. Leadson	3 Cedar Close	0832186562	leadson@telkomsa.net	
10	H. Hege	2 Cedar Close	0829591609	holger@hege.co.za	
11	Paul Pigneguy	1 Bridgeman Close	0836755238	paulpigneguy@gmail.com	
12	Weta Kemp	40 Chestnut	021-7906411	wkemp@iafrica	
13	Mari Gjerstad	7 Blackwood Close	021790		
14	Kennedy O'Brien	7 Chestnut Dr	0844626117	kenzo@telkomsa.net	



Overkloof CID NPC

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No	Name	Address	Cell no	Email	Signature
15	DAG GIERSTADT	7 BLACKWOOD CLOSE	066 376 9696	dgierstad@online.no	
16	EVN GRANTHAM	2 BLACKWOOD DRIVE	-	evngrantham@bt.com	
17	CRAYDON HEWSON	5A BRIDGEMAN CLOSE	073 970 1121	graydonhewson@gmail.com	
18	WILLIAM KEMP	40 CHESTNUT DRIVE	083 296 7323	wkemp@iafrica.com	
19	WICKI VAN SCHALK	10 BLACKWOOD CLOSE	082 451 6374	wantisblue@web.co.za	
20	THOMAS VAN SCHALK	"	092 452 4353	"	
21	JACQUI + MARLEN LUKO	11 CHESTNUT DRIVE	072 234 2689 082 488 9521	lukic@netactive.co.za	
22	JOEL DRAKE + SASH	10A BLACKWOOD CLOSE	082 557 3519	joel@sa-nw.co.za	
23	HELEN & ANTON	9 BLACKWOOD CLOSE	082 852 3769	helen@parrex.co.za	
24	JOHANN SINGAMU	32 CHESTNUT DRIVE	076 648 9956	jhsingam@egol.co.za	
25	SARAH ROODT	1 BLACKWOOD DA	083 270 5402	sarah@claman.co.za	
26	PETER ROODT	1 BLACKWOOD DR	083 628 4190	Peter.Roodt@co.za	
27					
28					